



**SAFETY &
EDUCATION**
FOUNDATION

M-Class Standardized Instructor Pilot (MSIP) Program

This page intentionally left blank.

M-Class Standardized Instructor Pilot (MSIP) Program

Table of Contents

PROGRAM INTRODUCTION.....	1
OBJECTIVES OF THE MSIP PROGRAM	2
GOVERNANCE.....	2
STEERING COMMITTEE	2
MSIP REQUIREMENTS AND ECHELONS.....	3
GENERAL.....	3
INSURANCE APPROVAL AND COVERAGE	4
MENTORSHIP PROGRAM	4
MSIP TRAINING CENTERS	5
MSIP ECHELONS	6
MAINTAINING MSIP RECOGNITION	10
GENERAL.....	10
MSIP TCI	10
MSIP CFI	10
MSIP GOLD CFI.....	10
MSIP PLATINUM CFI	11
ADDING M-CLASS VARIANT(S)	11
APPLICATION APPEALS PROCESSES.....	11
INITIAL REVIEW APPEALS PROCEDURE	12
FINAL REVIEW APPEALS PROCEDURE.....	12
APPENDIX 1: MSIP QUALIFICATIONS AND REQUIREMENTS AT-A-GLANCE.....	13
MSIP QUALIFICATIONS AND REQUIREMENTS.....	13
MSIP ANNUAL RETENTION REQUIREMENTS	15
APPENDIX 2 – MSIP PROGRAM FLOW CHARTS.....	16
APPENDIX 3 – MSIP APPEALS APPLICATION FORM.....	18

This page intentionally left blank.

Program Introduction

The PMOPA Safety & Education Foundation (“PMOPA SEF”) created the M-Class Standardized Instructor Pilot (“MSIP”) Program to enhance the quality of training available to all Piper PA-46 (“M-Class”) pilots by recognizing and encouraging flight instructors who have experience and expertise in flying and training in M-Class aircraft. As PMOPA members, MSIP instructors will have access to PMOPA SEF Training Resources and PMOPA SEF Training Program, both of which promote consistent, high-quality training and flight operations.

The program has four echelons for individual CFI recognition:

An **MSIP Training Center Instructor (TCI)** is recognized by PMOPA SEF as a qualified provider of M-Class training and mentoring only when the CFI is employed (either as a direct employee or on an independent contractor basis) by an M-Class Flight Training Center and under the supervision of an MSIP Gold or MSIP Platinum CFI at that M-Class Flight Training Center.

An **MSIP CFI** is recognized by PMOPA as a qualified provider of M-Class recurrent training, focused and situational-specific training and mentoring for M-Class pilots.

The **MSIP Gold CFI**, in addition to the above, is also recognized as a qualified provider of M-Class initial training and as a qualified mentor for MSIP CFIs.

An **MSIP Platinum CFI** has the same training and mentoring qualifications as an MSIP Gold CFI but has a greater amount of M-Class variant experience.

Additionally, the MSIP Program recognizes M-Class Flight Training Centers.

An **MSIP Training Center** is a PMOPA SEF-recognized M-Class flight training facility supervised or managed by an MSIP Gold or Platinum CFI. The MSIP Gold or Platinum CFI is responsible for supervising TCIs in the training facility.

In all cases, MSIP instructors are required to follow the PMOPA SEF Training Program when providing training in M-Class aircraft.

PMOPA will provide documentation to each flight instructor who achieves MSIP recognition for submission to insurance underwriters.

The MSIP Program is administered by PMOPA SEF staff and managed by the MSIP Steering Committee in collaboration with the PMOPA Safety Committee under the oversight of the PMOPA SEF Board of Trustees.

The PMOPA SEF Board of Trustees established the MSIP Program, and the Board reserves the right to alter, amend or discontinue the program at any time.

Objectives of the MSIP Program

The objectives of the MSIP Program are to establish and administer:

1. Uniform standards that promote predictable and high-quality training for PMOPA members;
2. A transparent framework that encourages flight instructors to enter and/or remain in the M-Class instruction marketplace; and
3. A quality assurance framework that PMOPA can use to engage with the M-Class aircraft insurance market.

Governance

Steering Committee

An “MSIP Steering Committee” has been established, consisting of highly experienced and highly respected M-Class flight instructors who have a deep and recent history of engagement with PMOPA. The PMOPA SEF Board of Trustees may amend or change the Steering Committee constitution as needed.

Members of the MSIP Steering Committee serve a term of two years and are eligible to serve for up to six years. Members of the Steering Committee are listed on the PMOPA SEF page of the PMOPA website: www.pmopa.com/MSIP.

Steering Committee Leadership

The Chair of the MSIP Steering Committee serves a term of two years. The Chair calls and leads meetings of the MSIP Steering Committee. The Chair is identified on the PMOPA SEF page of the PMOPA website: www.pmopa.com/MSIP.

Steering Committee Guidelines

1. MSIP Steering Committee decisions require a vote by all its members.
2. Decisions will be based on a majority+1 voting threshold.
3. MSIP Steering Committee members should participate in at least one of the following PMOPA events each calendar year: Annual Convention or any Regional or Safety Event.
4. The PMOPA SEF Board of Trustees may, by majority vote, remove an MSIP Steering Committee member at any time, with or without cause.

Role of Steering Committee

The MSIP Steering Committee manages the MSIP Program. When required, the MSIP Steering Committee establishes and revises the CFI application evaluation criteria and provides names and qualifications of new and renewed MSIP flight instructors to the PMOPA Safety Committee for PMOPA recordkeeping.

The MSIP Steering Committee coordinates with the PMOPA Safety Committee on matters relating to the MSIP Program and in relation to CFIs who have applied for recognition under the MSIP Program.

The MSIP Steering Committee will report significant events within the MSIP Program to the PMOPA Safety Committee. Significant events include but are not limited to initial instructor acceptance; or removal from the MSIP Program; or PMOPA member feedback about an MSIP instructor that might lead to a change in status. In instances where the MSIP Steering Committee and the PMOPA Safety Committee are unable to agree on a particular matter, either committee may refer such matter to the PMOPA SEF Board of Trustees for resolution.

The MSIP Steering Committee will coordinate with the PMOPA SEF Board of Trustees on issues involving any resource support the MSIP Steering Committee seeks for the MSIP Program. This includes resources for the creation or improvement of training tools utilized by MSIP flight instructors.

MSIP Requirements and Echelons

General

MSIP Program applicants must hold the appropriate flight instructor rating(s) and required experience for the MSIP echelon to which they are applying. MSIP instructors are flight instructors who are engaged with the PMOPA community and are committed to training in Piper M-Class aircraft.

MSIP Program instructors must strictly follow the PMOPA SEF Training Program when training as an MSIP representative. MSIP Program instructors may train pilots who are not PMOPA members.

MSIP Program instructors must satisfy requirements every two years to renew their recognition by the PMOPA SEF. An MSIP Program instructor may stay at their current echelon or change echelons, depending on their circumstances and engagement.

Under extenuating circumstances, waiver requests will be reviewed and considered by the MSIP Steering Committee.

For the purposes of the MSIP Program, the term “Variant” means either: (a) Malibu/Mirage/Matrix/M350; (b) JetPROP; (c) M500/Meridian; (d) M600/M700.

Individuals who are currently recognized may use the title “M-Class Standardized Instructor Pilot” and the designation “MSIP” at the echelon for which they have achieved recognition.

Use of the title and/or designation by individuals who have not been awarded the recognition or who have failed to maintain their recognition is expressly prohibited.

The designation “MSIP” is a trademarked property, and its use is subject to approval by the PMOPA Safety & Education Foundation.



Insurance Approval and Coverage

Flight instructors cannot participate in the MSIP Program without first obtaining insurance underwriter approval, being listed as an additional insured and receiving a waiver of subrogation from the client’s underwriter.

Mentorship Program

The MSIP Mentorship Program facilitates quality and consistency in MSIP CFIs instructing under the MSIP Program. As a note of clarification, the term “mentorship,” as used in this section, does not include the mentor pilot role a CFI may perform for a client who is building experience in their aircraft.

Mentorship serves as a cornerstone for professional growth and development, while promoting best practices in flight instruction in the M-Class community, ensuring not just technical proficiency, but also instilling a culture of safety, professionalism, and continuous learning. As defined by the Cambridge Business English Dictionary, a “mentor” is an experienced and trusted person who gives another person advice and help, especially related to work or school, over a period of time; whereas a “mentee” is someone who receives support and advice about their job by a mentor.

At its core, mentorship is a dynamic exchange characterized by guidance, support, and mutual respect. A mentor cultivates an environment of trust and open communication, where the mentee feels empowered to ask questions, seek guidance, and share concerns without fear of judgment.

A mentor draws from their own experiences and expertise, providing invaluable insights, advice, and encouragement to their mentee. They offer perspective extending beyond printed flight manuals. A mentor doesn’t just teach skills; they nurture confidence, resilience and a deep understanding of the nuances of flight instruction in an M-Class Variant. The mentor’s role involves leading by example, demonstrating best practices documented in the PMOPA SEF Training Program, and offering constructive feedback aimed at refining the mentee’s skills and judgment.

The mentee plays an equally crucial role in the mentorship dynamic. They come to the relationship with an eagerness to learn, grow and absorb the wealth of knowledge their mentor has to offer. The mentee demonstrates humility, receptivity and a willingness to step out of their comfort zone in pursuit of excellence. They actively seek feedback, ask questions and leverage their mentor’s guidance to refine their

skills, expand their knowledge base and develop their own teaching style. The mentee understands that mentorship is a journey, not a destination, and commits to continuous improvement and lifelong learning.

To successfully complete the MSIP Mentorship Program, an MSIP Program instructor candidate will be observed by an MSIP Gold CFI or MSIP Platinum CFI as the candidate completes a recurrent training event, which normally occurs in a single day. The MSIP Mentor will evaluate the MSIP Program instructor candidate's compliance with instruction utilizing the PMOPA SEF Training Program. The MSIP Mentorship Program provides candidates with direct exposure to and experience with the most experienced M-Class flight instructors, proven training practices and actual training in the various M-Class Variants.

MSIP TCI candidates typically will complete the MSIP Mentorship Program with their Training Center's MSIP Gold CFI or MSIP Platinum CFI, if that individual did not conduct initial training.

MSIP CFI candidates must complete the MSIP Mentorship Program if they have not met the hour requirements of the MSIP Program.

Every candidate for MSIP Gold CFI or MSIP Platinum CFI must complete the MSIP Mentorship program with an MSIP Steering Committee member.

This observation may be limited to ground instruction, should aircraft availability or other circumstances outside the control of the mentee (e.g., mechanical, severe weather) prevent a flight portion. At the MSIP mentor's discretion, they may submit an observation report documenting completion by the candidate of the MSIP Mentorship Program without a flight portion or reschedule the observation when the flight portion can be conducted.

MSIP Training Centers

Training Centers provide mentorship and guidance to instructors who may be new to instructing in M-Class Variants. A site visit by a member of the MSIP Steering Committee or PMOPA SEF staff may be required prior to MSIP Training Center recognition. There are two echelons of Training Centers. Companies which are currently recognized as Training Centers under this program may use the designation "MSIP Training Center" at the echelon for which they have achieved recognition.

Use of the MSIP Training Center designation by companies or individuals who have not been awarded the recognition or who have failed to maintain their recognition is expressly prohibited.

The designation "MSIP" is a trademarked property, and its use is subject to approval by the PMOPA Safety & Education Foundation.



Gold MSIP Training Center

A Gold MSIP Training Center is recognized by PMOPA SEF to conduct ground, initial, recurrent, focused and mentor/LOFT training in at least one M-Class Variant. A Gold MSIP Training Center:

- Has at least two CFIs, one of whom is at least an MSIP Gold level who manages at least one other CFI; and
- Has a physical office presence with classroom facilities and signage; and
- Has approval for M-Class instruction provided from at least one aviation insurance underwriter;
- Has a dedicated website; and
- Utilizes the PMOPA SEF Training Program when providing instruction; and
- Has training materials (e.g., syllabus, lesson plans, presentations, videos) for each Variant for which instruction is provided.

Platinum MSIP Training Center

A Platinum MSIP Training Center is recognized by PMOPA SEF to conduct initial, recurrent, focused and mentor/LOFT training in piston and turbine M-Class Variants. A Platinum MSIP Training Center:

- Has at least three CFIs, one of whom is at least an MSIP Platinum level who manages at least two other CFIs; and
- Has a physical office presence with classroom facilities and signage; and
- Has a dedicated office manager with primary responsibility to facilitate client services (this individual cannot be the MSIP Gold CFI or the MSIP Platinum CFI who has oversight responsibility for M-Class training); and
- Has approval for M-Class instruction provided from at least one aviation insurance underwriter;
- Has a dedicated website; and
- Utilizes the PMOPA SEF Training Program when providing instruction; and
- Has training materials (e.g., syllabus, lesson plans, presentations, videos) for each Variant for which instruction is provided.

MSIP Echelons

MSIP Training Center Instructor (“TCI”)

A flight instructor, who is employed by or serves as a contractor to an MSIP Training Center, will receive recognition by PMOPA as an MSIP TCI for the purpose of providing:

1. Ground training; and/or
2. Recurrent training; and/or
3. Focused task-specific and/or situational-specific training (for example, landings/approaches, instrument proficiency and mountain flying); and/or
4. Mentor/Line Orientated Flight Training (LOFT).

The MSIP Training Center will provide a list of its MSIP TCIs to the PMOPA SEF and is responsible for providing timely updates to the PMOPA SEF of any changes to its list. The MSIP Gold CFI or MSIP Platinum CFI leading the MSIP Training Center must verify that each MSIP TCI meets the following criteria:

1. Holds a current U.S. FAA Single Engine Airplane Land Flight Instructor certificate with an Instrument Flight Instructor rating (or non-U.S. Civil Aviation Authority equivalent); and
2. Is a PMOPA member in good standing; and
3. Demonstrates knowledge of PMOPA SEF Training Program and PMOPA Operating Practices, and the ability to use the knowledge and training resources that support the PMOPA SEF Training Program.

An MSIP TCI may only conduct PMOPA SEF training in the Variant(s) allowed under the MSIP Gold CFI or MSIP Platinum CFI's authorizations.

Immediately upon ending the employment or contractual relationship with an MSIP Training Center, an MSIP TCI forfeits their MSIP Program recognition by the PMOPA SEF. This does not preclude the individual from seeking MSIP TCI recognition if employed by or contracting for another MSIP Training Center, nor does it prevent the individual from applying for MSIP Program CFI recognition as an independent provider.

MSIP CFI

A flight instructor may apply to the MSIP Steering Committee for recognition by PMOPA SEF as an MSIP CFI for the purpose of providing:

1. Ground training; and/or
2. Recurrent training; and/or
3. Focused task-specific and/or situational-specific training (for example, landings/approaches, instrument proficiency and mountain flying); and/or
4. Mentor/Line Orientated Flight Training (LOFT).

An MSIP CFI candidate must meet the following criteria:

1. Hold a current U.S. FAA Single Engine Airplane Land Flight Instructor certificate with an Instrument Flight Instructor rating (or non-U.S. Civil Aviation Authority equivalent) and have:
 - a. At least 200 hours of dual instruction given; and
 - b. Successfully completed initial training for at least one Variant (piston and turbine, if seeking recognition for both) and transition training for each additional Variant for which an initial training was not completed; if the candidate did not receive initial training from an MSIP Gold CFI or MSIP Platinum CFI, the candidate's next recurrent training must be conducted or observed by an MSIP Gold CFI or MSIP Platinum CFI; and
 - c. Provided extensive instrument instruction (simulator training does not qualify) to pilots who trained for an instrument rating; and
 - d. For turbine Variants, a high-altitude endorsement and RVSM training (as appropriate for the specific Variant); and
2. PMOPA member in good standing; and
3. PMOPA Event attendance:
 - a. Attended a PMOPA Convention within the preceding 24 months of the time of initial application; or

- b. Commits to and subsequently attends a PMOPA Convention or Regional/Safety Event that occurs within 12 months after application; and
- 4. Provided names of two current M-Class clients who support the instructor for MSIP recognition. PMOPA SEF staff may verify the references; and
- 5. Variant Time Requirement. Either:
 - a. Logged at least 50 hours as Pilot-in-Command (sole manipulator of the controls) in an M-Class variant as an owner, partner, or company pilot; or
 - b. Provided flight instruction in the Variant for which the MSIP CFI recognition is sought, being either:
 - (1) 25+ hours in the Variant for which MSIP CFI recognition is sought; or
 - (2) 50+ hours cumulative hours in any combination of Variants; and
- 6. Variant Landings Requirement:
 - a. Piston: 25 landings as sole manipulator of the controls, from the left seat or the right seat in any piston M-Class variant; and
 - b. Turboprop: 25 landings as sole manipulator of the controls, from the left seat or the right seat in any turboprop M-Class variant; and
- 7. For initial application for recognition under the MSIP Program, demonstrate knowledge of PMOPA SEF Training Program and PMOPA Operating Practices, and ability to use the knowledge and training resources that support the PMOPA SEF Training Program.

MSIP CFIs who do not satisfy the Variant requirements of either parts (1)b or (5) above can participate in the MSIP Mentorship Program as a substitute for such requirement.

MSIP Gold CFI

At any time, an instructor meets the qualifications for MSIP Gold CFI, that instructor may apply to the MSIP Steering Committee for recognition as an MSIP Gold CFI for the purpose of providing:

1. Ground training; and/or
2. Initial training; and/or
3. Recurrent training; and/or
4. Focused task-specific and/or situational-specific training (for example, landings/approaches, instrument proficiency, and mountain flying); and/or
5. Mentor/LOFT.

An MSIP Gold-candidate flight instructor must satisfy the following additional criteria:

1. PMOPA member in good standing for at least the preceding 12 months; and
2. PMOPA Event attendance:
 - a. Attended a PMOPA Convention within the preceding 24 months of the time of initial application, and
 - b. Attended either a PMOPA Regional Event or Safety Program event within each of the preceding two calendar years; and
3. Provided names of five current M-Class clients who support the instructor for MSIP Gold CFI recognition. The PMOPA staff may verify the references; and
4. M-Class Variant Time Requirement: provided at least 100 hours of flight training in an M-Class Variant in the preceding 24 months; and

5. Completed the MSIP Mentorship Program with an MSIP Steering Committee member (if this MSIP Mentorship Program option was utilized to satisfy any requirement for the MSIP CFI echelon, it must nevertheless be completed again, but with a different MSIP Steering Committee member); and
6. Demonstrate knowledge of PMOPA SEF Training Program and PMOPA Operating Practices, and ability to use the knowledge and training resources that support the PMOPA SEF Training Program; and
7. Served at least three times as a volunteer, contributor/content creator/presenter during the preceding 24 months:
 - a. During a PMOPA Convention or Regional/Safety Event.
 - b. PMOPA webinar;
 - c. PMOPA online training;
 - d. PMOPA Magazine article;
 - e. As an active participant in a PMOPA Safety Committee or Training Initiative; or
 - f. Other volunteer project, as approved by PMOPA's CEO.

MSIP Platinum CFI

At any time, an instructor meets the qualifications for MSIP Platinum CFI, that instructor may apply to the MSIP Steering Committee for recognition by PMOPA as an MSIP Platinum CFI for the purpose of providing:

1. Ground training; and/or
2. Initial training; and/or
3. Recurrent training; and/or
4. Focused task-specific and/or situational-specific training (for example, landings/approaches, instrument proficiency, and mountain flying); and/or
5. Mentor/LOFT.

An MSIP Platinum-candidate flight instructor must satisfy the following additional criteria:

1. PMOPA member in good standing for at least the five preceding years; and
2. PMOPA Event attendance:
 - a. Attended a PMOPA Convention within the preceding 24 months of the time of initial application; and
 - b. Attended either a PMOPA Regional Event or Safety Program event within each of the preceding two calendar years; and
3. Provided contact information from 10 current clients who support the instructor for MSIP Platinum CFI recognition. The MSIP Steering Committee may verify the references; and
4. Has instructed in PA-46 aircraft for a minimum of the preceding five calendar years; and
5. M-Class Variant Time Requirement: provided at least 750 hours of flight training in M-Class Variants, with at least 100 hrs. in the preceding 24 months; and
6. Completed the MSIP Mentorship Program with an MSIP Steering Committee member (this requirement can only be satisfied by an MSIP Steering Committee member who did not serve as the applicant's mentor for either the MSIP CFI or MSIP Gold echelon); and
7. For initial application for recognition under the MSIP Program, demonstrate knowledge of PMOPA SEF Training Program and PMOPA Operating Practices, and ability to use the knowledge and training resources that support the PMOPA SEF Training Program; and
8. Served at least four times as a volunteer, contributor/content creator/presenter during the preceding 24 months:

- a. During a PMOPA Convention or Regional/Safety Event.
- b. PMOPA webinar;
- c. PMOPA online training;
- d. PMOPA Magazine article;
- e. As an active participant in a PMOPA Safety Committee or Training Initiative; or
- f. Other volunteer project as approved by PMOPA's CEO.

Maintaining MSIP Recognition

General

MSIP Program participants must apply to the MSIP Steering Committee for retention of their MSIP status on an every-other-year basis, beginning 24 months following attainment of an MSIP level. The following requirements must be met for retention:

MSIP TCI

1. PMOPA member in good standing for preceding 24 months.
2. Serve as a primary content creator/presenter:
 - a. during an PMOPA Convention or Regional Event; or
 - b. PMOPA webinar; or
 - c. PMOPA online training; or
 - d. as a lead on a strategic PMOPA Safety Committee or Training Initiative; or
 - e. PMOPA Magazine.
3. Variant Time Requirement: provide 50+ hours of flight training in the applicable Variant in the preceding 24 months.

MSIP CFI

1. PMOPA member in good standing for preceding 24 months; and
2. Attend a PMOPA Convention or Regional Event at least once in preceding 24 months; and
3. Serve as a primary content creator/presenter:
 - a. during an PMOPA Convention or Regional Event; or
 - b. PMOPA webinar; or
 - c. PMOPA online training; or
 - d. as a lead on a strategic PMOPA Safety Committee or Training Initiative; or
 - e. PMOPA Magazine.
4. M-Class Variant Time Requirement: provide 50+ hours of flight training in the applicable M-Class Variant in the preceding 24 months.

MSIP Gold CFI

1. PMOPA member in good standing for preceding 24 months; and
2. Attend a PMOPA Convention or Regional Event at least once in preceding 24 months; and
3. Serve as a primary content creator/presenter either:

- a. during an PMOPA Convention or Regional Event; or
 - b. PMOPA webinar; or
 - c. PMOPA online training; or
 - d. as a lead on a strategic PMOPA Safety Committee or Training Initiative; or
 - e. PMOPA Magazine; and
4. M-Class Variant Time Requirement: provide 100+ hours of flight training in M-Class Variant(s) in the preceding 24 months.

Fifty percent (50%) of the hours of MSIP Program instruction provided by MSIP TCIs and MSIP CFIs in the Training Center that are signed-off by the applicable MSIP Gold instructor who oversees the MSIP Training Center may count towards such instructor's MSIP Gold renewal requirements.

MSIP Platinum CFI

1. PMOPA member in good standing for preceding 24 months; and
2. Attend an PMOPA Convention or Regional Event each calendar year during the preceding two calendar years; and
3. Serve as a primary content creator/presenter either:
 - a. during a PMOPA Convention or Regional Event; or
 - b. PMOPA webinar; or
 - c. PMOPA online training; or
 - d. as a lead on a strategic PMOPA Safety Committee or Training Initiative; or
 - e. PMOPA Magazine; and
4. M-Class Variant Time Requirement: provide 100+ hours of flight training in M-Class Variant(s) in the preceding 24 months; and
5. Served twice as a mentor to MSIP TCI and/or MSIP CFI candidates in the preceding 24 months.

Fifty percent (50%) of the hours of MSIP Program instruction provided by MSIP TCIs and MSIP CFIs in the Training Center that are signed-off by the applicable MSIP Platinum instructor who oversees the MSIP Training Center may count towards such instructor's MSIP Platinum renewal requirements.

Adding M-Class Variant(s)

An MSIP CFI, MSIP Gold CFI or MSIP Platinum CFI can add Variant qualifications by participating in differences training with an MSIP Gold CFI or MSIP Platinum for the new Variant.

Application Appeals Processes

Applicants deemed by the MSIP Steering Committee ineligible as an MSIP Program instructor, or who do not receive recognition at the level for which they applied, can appeal that decision with the PMOPA Safety Committee. If unsuccessful on this initial appeal, the applicant may escalate their appeal to the full PMOPA SEF Board. The applicant must use the Appeal Form provided in Appendix 3.

Initial Review Appeals Procedure

An applicant may appeal the decision of the MSIP Steering Committee in writing to the PMOPA Safety Committee chair within 30 days of notification. The applicant must submit any documentation necessary to support their appeal. The PMOPA Safety Committee may meet in person or by phone/web meeting to discuss the appeal. The PMOPA Safety Committee may speak to the individual by phone/web meeting. All the applicant's expenses pertaining to the appeal will be borne by the applicant. The PMOPA Safety Committee will notify the applicant in writing of its decision within 60 days of receipt of the original written appeal.

Final Review Appeals Procedure

MSIP Program applicants who were unsuccessful in their initial PMOPA Safety Committee appeal may elevate their appeal to the full PMOPA SEF Board by writing to the President of the PMOPA SEF Board within 30 days of the initial notification from the PMOPA Safety Committee. The applicant must provide documentation to support the request. The PMOPA SEF Board will consider the appeal.

The PMOPA SEF Board may allow the individual to be present at a meeting, if one is held, or may talk to the applicant by phone/web meeting. All expenses the applicant incurs pertaining to their appeal will be borne by the applicant. The PMOPA SEF Board will notify the applicant of its decision in writing within 60 days of receipt of the written appeal. The decision of the PMOPA SEF Board is final.

APPENDIX 1: MSIP Qualifications and Requirements at-a-Glance

The MSIP Steering Committee establishes the criterion for evaluating applications to the MSIP Program.

MSIP Program instructors can train outside of PMOPA programs. However, if submitting General Training Records for PMOPA members, the instructor must strictly follow the PMOPA SEF Training Program. In all cases, PMOPA members can take advantage of PMOPA training resources, including videos, webinars, and other materials as they are created.

MSIP Qualifications and Requirements

	MSIP TCI	MSIP CFI	MSIP Gold CFI	MSIP Platinum CFI
Authorized to Train Under the MSIP Program	Ground; Recurrent; Focused task-specific / situational-specific training; and/or Mentor/LOFT	Ground; Recurrent; Focused task-specific / situational-specific training; and/or Mentor/LOFT	Initials; Ground; Recurrent; Focused task-specific / situational-specific training; and/or Mentor/LOFT	Initials; Ground; Recurrent; Focused task-specific / situational-specific training; and/or Mentor/LOFT
PMOPA Membership	Current Active membership	Current Active membership	Member for at least the preceding 12 months	Member for at least the preceding five years
Attendance at convention	Not required	Once in the last 24 months or once within 12 months after application	Attended once in preceding 24 months	Attended once in preceding 24 months
Attendance at regional/safety event	Not required	Attended one in preceding 24 months	Attended one in each of the preceding two calendar years	Attended one in each of the preceding two calendar years
Client Support of application	Recommendation from Training Center's MSIP Gold or Platinum CFI	Contact information for two clients	Contact information for five clients	Contact information for 10 clients

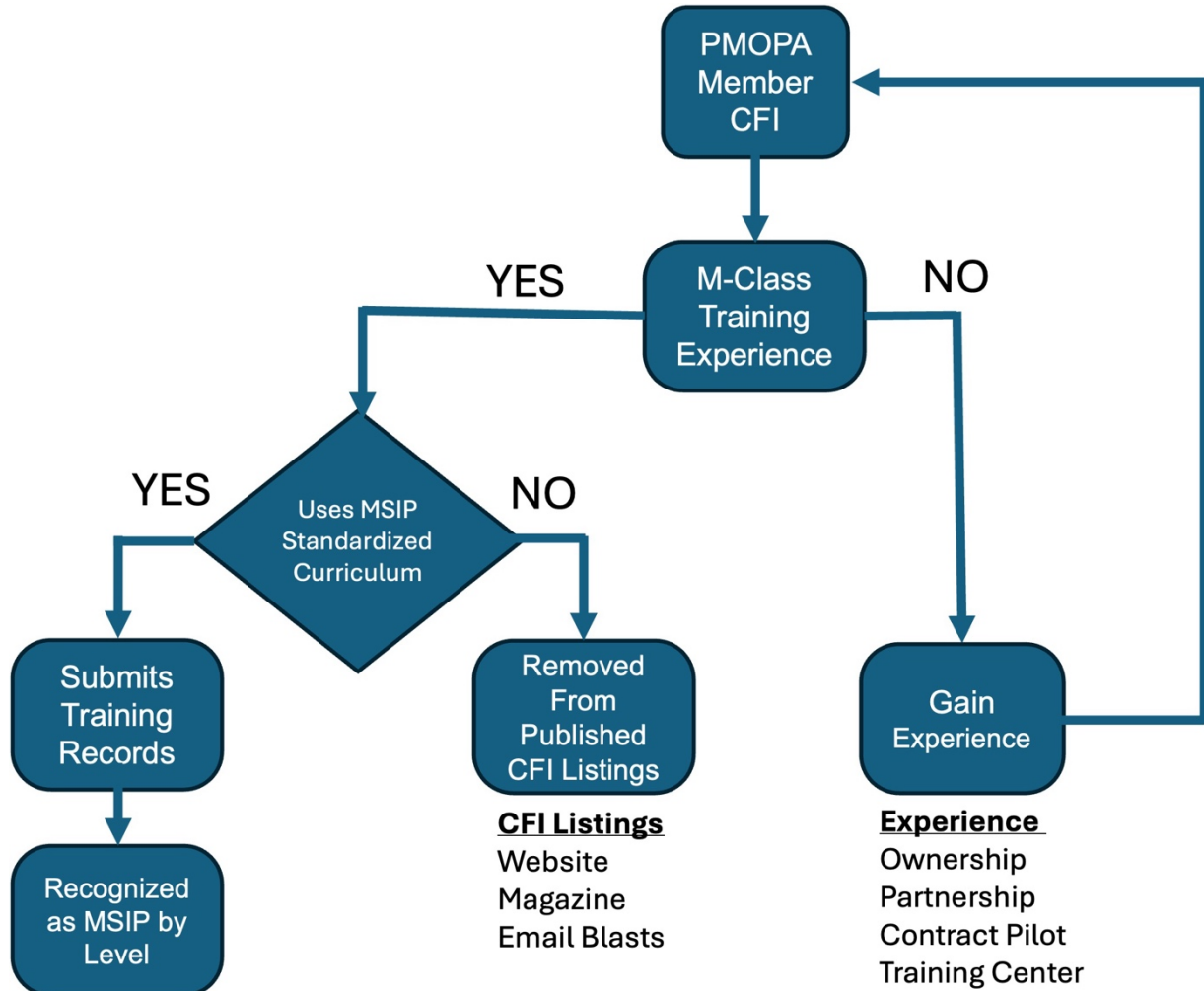
<p>M-Class in-aircraft experience</p>	<p>No M-Class experience required</p>	<p>50 hrs. total time flown or instructed in each Variant for which approval is sought</p>	<p>100 hrs. total time instructed in each Variant for which approval is sought in preceding 24 months</p>	<p>Experience instructing in M-Class aircraft for the preceding five years + Provided at least 750 hours of flight training in Variants, with at least 100 hrs. in the preceding 24 months.</p>
<p>Mentorship program with an MSIP Gold CFI or MSIP Platinum CFI</p>	<p>Required with Training Center’s MSIP Gold or Platinum CFI, if that individual did not conduct initial training</p>	<p>Required if hour requirements not met</p>	<p>Required to be completed with an MSIP Steering Committee member</p>	<p>Required to be completed with an MSIP Steering Committee member</p>
<p>Content creator/ Presenter at convention, regional/safety event, webinar, PMOPA online training, or PMOPA magazine article, as an active participant in a PMOPA Safety Committee or Training Initiative, or other volunteer project as approved by PMOPA’s CEO</p>	<p>Not required</p>	<p>Not required</p>	<p>Three times in preceding 24 months</p>	<p>Four times in preceding 24 months</p>

MSIP Annual Retention Requirements

	MSIP TCI	MSIP CFI	MSIP Gold CFI	MSIP Platinum CFI
PMOPA member	In good standing			
Attendance at convention or regional/safety event	Not required	At least once in preceding 24 months	At least once in preceding 24 months	At least once per year in each of the preceding two calendar years
M-Class Variant training time	50 hours in preceding 24 months	50 hours in preceding 24 months	100 hours in preceding 24 months	100 hours in preceding 24 months
Content creator/ Presenter at convention, regional/safety event, webinar, PMOPA online training, or PMOPA magazine article, as an active participant in a PMOPA Safety Committee or Training Initiative, or other volunteer project as approved by PMOPA's CEO	Required	Required	Required	Required
Participation as a mentor in the Mentorship Program	N/A	N/A	N/A	Twice serve as a mentor to MSIP TCI and/or MSIP CFI candidates in the preceding 24 months

*The timeframes above are all from the date of application/re-application

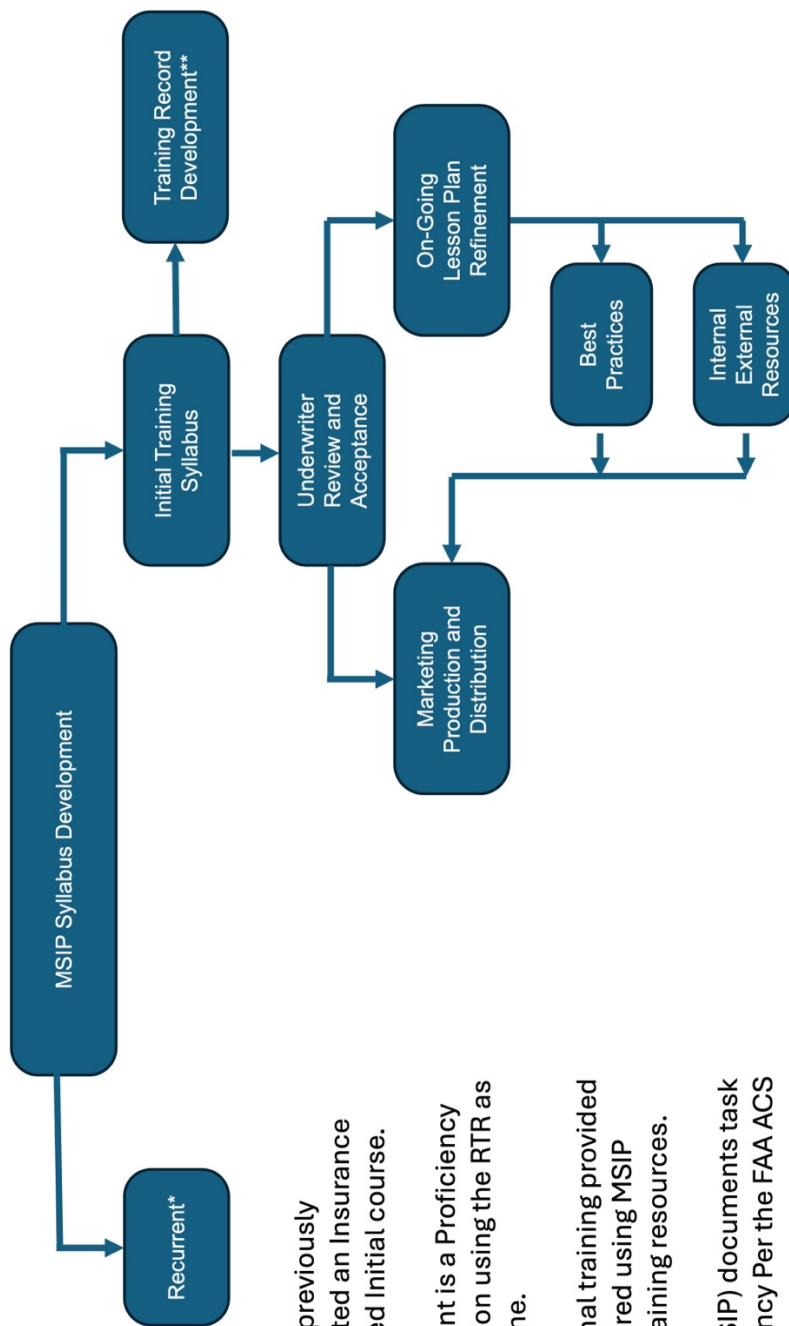
Appendix 2 – MSIP Program Flow Charts



MSIP Levels

- Platinum
- Gold
- CFI
- TCI

NOTE: Insurance Underwriter approval is required prior to instructing under MSIP.



*Client previously completed an Insurance Accepted Initial course.

Recurrent is a Proficiency Evaluation using the RTR as an outline.

Additional training provided as required using MSIP initial training resources.

RTR (MSIP) documents task proficiency Per the FAA ACS

**A complete training record template (provider use).
A separate ITR document (MSIP Participation)

Appendix 3 – MSIP Appeals Application Form

Overview

An appeal is a formal request for reconsideration of an adverse decision made by the MSIP Program Steering Committee or the PMOPA Safety Committee. Appeals may be filed to address eligibility or recognition decisions as described in the MSIP Program’s Charter. Appeals must be submitted no more than 30 calendar days from the date on which the Steering Committee or the Safety Committee denies an applicant’s eligibility to be an MSIP or the recognition level sought. Submit this form via email to: mnichols@pmopa.com.

Appellant Information

First Name		Last Name	
Address			
City	State	ZIP Code	
Phone	Email	Country	

Reason for Appeal

<input type="checkbox"/> Eligibility	<input type="checkbox"/> Recognition Level
--------------------------------------	--------------------------------------------

Appealing Decision of

<input type="checkbox"/> MSIP Program Steering Committee	<input type="checkbox"/> PMOPA Safety Committee
----------------------------------------------------------	-------------------------------------------------

Rationale for Appeal

Please describe the rationale explaining why the Committee’s decision should be overturned. Provide supporting evidence, with as much detail as possible. Include pertinent facts and the suggested remedy. Add additional pages if necessary.

--

This page intentionally left blank.



**SAFETY &
EDUCATION**
FOUNDATION

1800 M Street, NW
Suite 400S
Washington, DC 20036